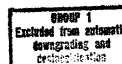


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As of 30 May 1970

NIS SURVEY PROGRESS REPORT #5

<u>Category/Product</u>	<u>Starting Date</u>	<u>Target Date for Completion</u>	<u>Action Responsibility</u>	<u>Status</u>
1. PRODUCTION PLANNING/SCHEDULING				
a. Development of FY 71 GS Schedule	22 Oct 69	Completed	Executive Secretary SubComm/Sched	Schedule for 30 General Surveys approved by NIS Committee on 10 December 1969.
b. Develop the FY 71 NIS Production Schedule for supporting sections	22 Oct 69	Jun 70	Executive Secretary SubComm/Sched	Tentatively agreed schedules established for CIA produced units. DIA to develop schedule in June 1970.
c. Establish a revised NIS Coverage Plan for submission to USIB to replace present plan	15 Oct 69	FY 70	Executive Secretary SubComm/Sched., Ch/ED	Disapproved by DDI - January 1970.
d. Initiate procedures for improving timely receipt of NIS contribution for General Surveys	17 Sep 69	FY 70	Chief, ED	Memo to NIS Committee members dated 17 September 1969, defined problems of interagency review of manuscripts and recommended solutions to problems. OER shows improvement - OCI showing some serious lapses.
e. Review of parallel and/or duplicative publications	13 May 70	Open		NIS Committee approved DIA proposal to publish Port and Town Plans in single sheet format. This action will eliminate a duplicated DIA publication.

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<u>Category/Product</u>	<u>Starting Date</u>	<u>Target Date for Completion</u>	<u>Action Responsibility</u>	<u>Status</u>
<b>2. GENERAL SURVEY</b>				
a. Refocus the General Surveys - to emphasize the overview function and reduce the perishable and transient contents	22 Oct 69	FY 70	Executive Secretary	Meetings have been held with OCI, OER, and OSI. Supplementary instructions for OCI and OER being developed and coordinated. DIA meeting to be held in late June 1970.
b. Develop and publish General Survey in a separate section format to allow for more rapid maintenance	1 Oct 69	FY 70	Chief, ED	A "Reprint" technique approved by NIS Committee 22 April. Further action awaiting dissemination requirements from OER.
c. Reexamination of the Summary Map format	15 Oct 69	FY 70	Deputy Chief, ED	No change planned. Summary map will be included on the Reprints (see 2. b. above).
d. Develop a bibliography and index for General Survey sections	14 Nov 69	FY 70	Chief, ED	Concept of an index is being examined along with that of a more detailed Table of Contents. Recent NIS Committee action provides for optional bibliography in GS.

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<u>Category/Product</u>	<u>Starting Date</u>	<u>Target Date for Completion</u>	<u>Action Responsibility</u>	<u>Status</u>
3. SUPPORTING SECTIONS				
a. Produce Social Characteristics Units - as approved by USIB -	FY 69	FY 70	Chief, ED	Two pilot units, produced by Census, disseminated with questionnaires to test user reaction, which thus far has been favorable. The third and last questionnaire will be disseminated in early July. Nine units scheduled for FY 70.
b. Combine Section 57 (Subversion and Insurgency) into annex of General Survey in order to minimize duplication and achieve overall reduction in production workloads	29 Oct 69	FY 70	Chief, ED	NIS Committee approved production of General Survey insurgency coverage on 21 January 1970. It will be published as Section 9 of the General Survey. Instructions for DIA inputs have been coordinated with OCI and submitted to DIA. User questionnaire is planned.
c. Consolidation of the Oceanographic Sections 2 and 3. (Elimination of Section 3). Restructure to include subjects of general interest (i.e. Pollution, Resources, etc.)	25 June 69	FY 70	Navy-NIS Committee Member	On 10 December 1969, NIS Committee approved outline guide for new Section 2 and classified supplement. OCEANO coordinating with other agencies on new topics in Section 2. FOIAb3d
d. Exclude Coasts and Landing Beaches (Section 22) from NIS Program	29 May 69	FY 70	DIA-NIS Committee Member FOIAb3d	Meeting 29 May with [REDACTED] initiated a DIA survey to study CIA recommendation that this coverage be produced as a departmental publication. New discussions are underway between DIA and CIA members of NIS Committee.

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3. SUPPORTING SECTIONS (cont'd)				
e. Ports and Naval Facilities (Section 35) - study possibility of producing individual Port Studies in a single sheet format	29 Oct 69	FY 70	Chief, ED Deputy Chief, ED	Single sheet format approved by NIS Committee and being implemented.
f. Exclude Merchant Marine (Section 36) from NIS Program	29 May 69	FY 70	DIA-NIS Committee Member	Navy indicates continued interest in the production of this section and has submitted a recommended production schedule.
g. Exclude Civil Air (Section 37) from NIS Program	29 May 69	FY 70	DIA-NIS Committee Member	Same as 3d.
h. Exclude Upper Air Atlas from NIS Program Coverage	30 June 69	FY 70	Chief, ED Deputy Chief, ED	With NIS Committee approval, DIA has suspended production on Volume II, III, and IV of the Southern Hemisphere.
i. Modify the Transportation and Geography elements of NIS Program (i.e. Highways, Railroads, Inland Waterways, and Topography) and restructure sections to avoid present overemphasis on military aspects	30 June 69	FY 70	Chief, ED and DIA Committee Member	Delayed because of impact on planning caused by DIA budgetary restrictions.

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4. INFORMATION PROGRAM				
a. Develop a publicity campaign and system for notifying users of changes and status of NIS coverage and develop flyers to introduce new or changing NIS products	29 Oct 69	FY 70	Chief PS/ED - Chairman of SubComm on Information  25X1A9a	Meetings and briefings have been held. Posters printed and sent to DIA and State. DDI memo regarding NIS Program sent to other Directorates. Material provided [REDACTED] for DDP briefing on NIS Program. FSI briefing given 10 April. The briefing and slide presentation on the NIS Program was completed and forwarded to the Naval Academy. Additional copies were provided Navy NIS Committee member.
b. Revise Standard Instructions	1 July 70	FY 71	Deputy Chief, ED	Tentative plans - schedule being drafted.
c. Produce new Reference Guide	1 Apr 70	June 70	ED	Cover being designed and narrative material redrafted. Two maps to be included, delineating NIS land and ocean areas. Being constructed in CD. CD working on a proposed layout.
5. USER FEEDBACK SURVEYS				
Develop methods for periodic reports on all NIS products and follow-up reported nonuse of NIS as indicated in NIS User Survey	11 Dec 69			Questionnaires from Upper Air Atlas, Social Characteristics, Oceanography, and new Section 9 of General Surveys will indicate course of action for future feedback acquisition.

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6. SECURITY (Classification/Control)				
a. Initiate a study of security restrictions involved in NIS use (domestic and overseas)	Feb 70	FY 70	Executive Secretary Chief, ED	Discussions held in February with CIA Classification Control Officer and General Counsel regarding controls applied to unclassified NIS. Also, a new concept of discussion of "Sources" used in NIS should result in some lowering in classification and frequency of controls.
b. Consider possible revision of statutory regulations affecting dissemination of NIS documents	Open	Open	Executive Secretary Chief, ED	
7. NIS PRODUCTION REPORTING				
Review NIS reports and system for reporting with a view to reducing duplication and improving efficiency	Dec 69		Chief, ED [REDACTED] ED 25X1A9a	Revision made in ED report. Further refinements under study.
8. ADP				
a. Continue efforts toward 100% EPIC system of printing NIS publications and consider MultiMedia methods (i.e. Microfilm, Microfiche, etc.)	1966	FY 70	Deputy Chief, ED	Approximately 80% of all NIS processed in March was in the EPIC system. Task force from OCS, PSD and PD are reviewing EPIC specs, preparing a new program for weather tables, and looking into further automation. Short range goals will be reached by 1 Sept.

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8. ADP (cont'd):				
b. Further develop the automation of the FACTBOOK and study feasibility of an automated "text editing" system	17 June 69	FY 70-71	Chief, ED Deputy Chief, ED	OCS report to PD indicates continued need for further EPIC development. However, due to volume of changes and infrequency of publication, OCS report states that FACTBOOK does not warrant a system design and implementation effort. Text processing systems are being investigated.
9. DISSEMINATION/STORAGE				
a. Review all aspects of NIS dissemination procedures in each user agency	Sep 1969	FY 70	Chief, PS/ED	Efforts will be made to explore dissemination problems in DoD.
b. Review domestic and overseas storage difficulties in CIA, State, and DoD installations	Open	Open		
10. GRAPHICS PRODUCTION OF NIS				
Review of problems and technical procedures involved in the production of graphics	12 Nov 69	Open	Deputy Chief, ED	Proceeding on a continuing basis with all NIS contributors.

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